## Zealous Zooming: Effective Advocacy in Virtual Court

## **How to Download *Zoom* on Your Phone and Tablet Devices**

*Zoom* is an excellent app for starting or joining video meetings with friends and colleagues. Downloading *Zoom* is an easy and simple process, explained in the following instructions.

**Step 1: Find and Open your Store**

Every mobile and tablet device has a ‘store’ - think of this as an online shop. There are2 stores: *App Store* and *Google Play Store.* We need these 2 stores to download *Zoom*.

**App Store**

**Google Play Store**

If you are using an *Apple* device (e.g. *iPhone*), you will see the blue *App Store.* If you are using an *Android* device (e.g. *Samsung)*, you will see the triangle *Google Play Store.*

Find and click the store on your device. This will open it.

**Step 2: Search for *Zoom* in the Store**

Once you have opened the store, you will see a search bar on your screen like this (circled in red so you can see it clearly):



*Zoom* is a free video call product within the store. To find *Zoom*, we must search for it. Click the search box, and type ‘Zoom’. Then, click enter to start the search.

**Step 3: Install *Zoom***

On your screen, you will see *Zoom* as the first search result. It has a blue video camera logo and is officially called ‘*Zoom Cloud Meetings’*. Click the ‘Install’ button.



Once you have clicked the install button, sit back and wait for *Zoom* to download to your device. This should take less than 1 minute.

**Step 4: Open *Zoom***

Once the download has finished, you will see on your screen that the button will now say ‘Open’. Click ‘Open’. This will start *Zoom*.



**Step 5: Now you Have Access to *Zoom***

Now you have opened *Zoom*, you will be able to use it. The picture below is what you will see. There will be an option to start or join a meeting.



**Step 6: Join a Meeting**

If you click on Join a Meeting, you can enter the meeting ID and password that you’ve been sent. You can change the name that will be displayed to everyone on the call on this screen, too:



Alternatively, you can click on the link we send you, and it will ask how you want to open the link. Select Zoom and the meeting will open:



**Step 7: In a Zoom Meeting**



At the bottom of the screen, there are some buttons you can use:

